



Overbrook Academy
International Boarding School for Girls 9-15



APPLICATION LEAFLET 2018-2019



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(401) 349-3444



information@ovrbrk.org



<http://www.overbrookacademy.org>

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ADMISSIONS PROCEDURE

Dear Applicant, this leaflet is intended to guide you through the application and admissions process to **Overbrook Academy**. It consists of three stages:

Stage 1: Application forms and documents

An application to **Overbrook Academy** is based on the receipt of all the following documentation:

1. Student Information
2. Contact information
3. Parent's Report
4. Recommendation form
5. Application Form*
6. Physician's Report signed by a doctor
7. Copy of the most recent official school grades
8. Family photo
9. Psychological Report* ⁽¹⁾*

⁽¹⁾A psychological report is required for each applicant. Oak International will provide the contact for the psychologist who will apply the test and release this report to the Academy. This information is confidential and will be viewed by authorized staff only.

Stage 2: Proceeding

Applicants will receive a confirmation email with the decision of the Admissions Council. This may take **up to 15 days** for validation. If the Admissions Council decision results in **proceeding** status you will be required to send Supporting documentation (Stage 3). If not you will receive a non-acceptance letter. There are no guaranteed or reserved places. Placement is subject to availability in each level. If a level is full, it is possible that a waiting list will be set up by the Admission Council.

Stage 3: Supporting documentation

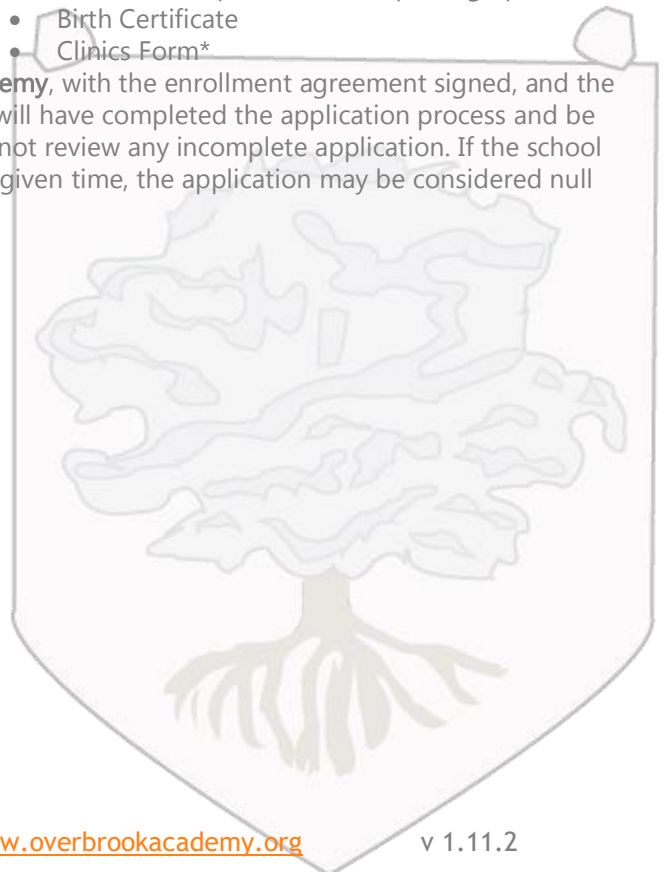
In this stage, it is required a deposit of 3,000 USD (Application fee) to secure a place for the proceeding applicant.

Applicants will be given **20 working days** to send the following supporting documentation to **Overbrook Academy** directly.

- Parental Agreement
- Medical Authorization forms
- 1 Photocopies of applicant's passport
- 7 Recent Passport-size color photographs*
- Birth Certificate
- Clinics Form*

Only when full supporting documentation is sent to **Overbrook Academy**, with the enrollment agreement signed, and the deposit reception confirmed in writing by **Overbrook Academy**, you will have completed the application process and be officially accepted. However, be aware that **Overbrook Academy** will not review any incomplete application. If the school secretary does not receive the supporting documentation within the given time, the application may be considered null and void.

*Does not apply for Summer Courses





SUMMER CAMP & SCHOOL YEAR DATES 2018-2019

JHS Courses	Annual	Autumn	Extended Autumn	Spring
Ages	11-15 years	11-15 years	11-15 years	11-15 years
Students arrival	06-Sep-18	06-Sep-18	06-Sep-18	05-Jan-19
Canada Trip	November	November	November	N/A
Christmas Break	16-Dec-18 / 05-Jan-19	N/A	16-Dec-18 / 05-Jan-19	N/A
Trip to Italy (Easter)	April	N/A	N/A	April
Washington Trip*	March	N/A	N/A	March
Students return	08-Jun-19	16-Dec-18	28-Feb-19	08-Jun-19

HS Year courses	Annual	Autumn	Spring
Ages	15-17 years	15-17 years	15-17 years
Students arrival	22-Aug-18	22-Aug-18	15-Jan-19
Christmas time	22-Dec-18	N/A	N/A
Resume classes	1-Jan-19	N/A	N/A
Disney (Nov)	Date TBC	Date TBC	N/A
Ski Trip (Feb)	Date TBC	Feb	Date TBC
London (Apr)	Date TBC	N/A	Date TBC
Students return	8/9-Jun-19	15-Jan-19	8/9-Jun-19

Summer Courses

	4 Weeks
Ages	8-14 years
Students arrival	08-Jul-18
Students return	04-Aug-18

TBC: To be confirmed.





FINANCIAL INFORMATION

JHS courses	Annual	Autumn	Extended Autumn	Spring
Tuition and boarding	USD 36,000	USD 15,500	USD 23,800	USD 23,500
Clinics base charge	USD 3,000	USD 1,250	USD 1,900	USD 1,850
Canada Trip (Nov)	USD 2,400	USD 2,400	USD 2,400	N/A
Ski Trip (Feb) Φ	USD 1,400	N/A	USD 1,400	USD 1,400
Washington Trip (Mar) Φ	USD 1,400	N/A	N/A	USD 1,400
Trip to Italy (Easter)	USD 4,500	N/A	N/A	USD 4,500

HS courses	Annual	Autumn	Spring
Tuition and boarding	USD 38,000	USD 23,000	USD 23,000
Outings	USD 3,000	USD 1,500	USD 1,500
Disney (Nov)	TBD	TBC	N/A
Ski Trip (Feb) Φ	TBD	TBD	TBD
London (Apr)	TBD	N/A	TBD

Summer courses	2 Weeks	4 Weeks
Tuition and boarding	USD 2,600	USD 4,800

Φ *Optional trips* *TBD – to be determined. It will depend on Saint Raphael Academy High School calendar. TBC - To be confirmed

The school is closed during the Christmas break. Prices do not include transportation to and from the Academy.

Application fee

A one-time non-refundable fee of USD 3,000 must accompany the application form in order to begin the admissions process.





PERSONAL ACCOUNT

Personal Account Department is in charge of the student's personal accounts in Overbrook Academy. Statements are visible 24/7 to parents at **Overbrook Academy's** website under parent's portal. The recommended amount to transfer for the personal account is shown in the table below. This estimated amount will normally cover the general expenses.

Minimum recommended	Annual	Autumn	Spring	Extended Autumn
School Years	USD 3,500	USD 2,000	USD 2,300	USD 2,500
Summer Courses			2 Weeks USD 350	4 weeks USD 700

Charges such as the optional trips, medical expenses, taxis, special requests and the school shop account will be charged on your child's personal account.

For more information visit <http://overbrookacademy.org/admissions-tuitions-and-fees/en>

TUITION ACCOUNT DETAILS

All payments for Tuition and Boarding and Clinics should be deposited to:
Receiving Bank: Bank of America 185 Asylum, St, Hartford, CT ZIP 06103

Beneficiary Name: Oak Academies Inc.

Account Number: 385016013256

ABA: 026009593

Swift: BOFAUS3N

Currency: USD

Reference: ID Number - Student name

To contact Accounting Department

Personal Account Coordinator

Email: pacoordinator@ovrbrk.org

NEED HELP WITH THE APPLICATION?

We have agents around the world willing to assist you through the application process. We offer unparalleled service, excellent professionalism, and the highest ethical standards. All our agents are well trained to ensure they have the answers to your questions and the knowledge to make your application process easier.



Overbrook Academy
International Boarding School for Girls 8-17



Mexico

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